

Meeting Minutes

December 29, 2017

Call to Order the discussion via email by Dr. Warfa

Items on the Agenda for Approval:
Nov Minutes. Approved

December agenda was emailed: December meeting was done via email:
board approved 5 items, (Building lease, Employee handbook, Student / parent handbook, enrollment package and Directors position job description). All the items was approved via email.

Items for discussion and needed for approval: Dr. Warfa created Google form for voting purposes.

- (a) Director position & posting - adopted by five votes
- (b) Employee Handbook - adopted by five votes
- (c) Student / parent Handbook - adopted by five votes.
- (d) Student Registration package - adopted by votes.
- (e) Building lease - adopted by five votes.

Dr. Warfa email the results.

End the note.