

SciTech Academy Charter School
Meeting minutes
March 16, 2018

1. Call meeting to order : 6:15pm
2. Verify Quorum: Dr. Abdirizak Warfa, Fadumo Ibrahim, Abdiwahab Omar, Mohamed Mohamoud & Abdirashid Abdi.
3. Approve Agenda: Motion to approve the agenda. 1st Dr. Abdirizak Warfa 2nd Abdirashid Abdi. – Approved.
4. Consent Agenda:
 - a. February 16, 2018 minutes: Motion to approve: 1st Dr. Abdirizak Warfa, 2nd Abdirashid Abdi. Motion approved.
5. Speaker's Corner: This is an opportunity for community members to address the SciTech Academy School board on subjects related to the school. Please limit comments to three minutes. Thank you. No Public attendees or comments available!
6. Updates on activities and electing Secretary: discussion made- Abdisallam was the board Secretary but he is no longer board member. He step down in early March. Fadumo Ibrahim was nominated to be the official SciTech School Board Secretary: As of April. Motion to approve 1st Dr. Abdirizak Warfa, 2nd Mohamed Mohamoud. Approved.
7. Guild Transition: Dr. Brad Blue stepping down from Guild by June. He ensures no interruption with SciTech process of get unveiling on Fall 2018.
8. **Items for Approval: General School Policies and Procedures.**

Discussed policies. School director selection policy, Expense and Reimbursement policy, board open meeting and closed meeting policy, Student admission and lottery policy and School board conflict of interest policy: Students polices, staff, and district policies.

Mote to approve: 1st Dr. Abdirizak warfa 2nd Mohamed Mohamoud. Motion Approved.
9. **Add on Agenda items:** MDE Identify Official with Authority to authorize user access MDE secure websites system.

Motion to add Item: 1st Dr. Abdirizak Warfa, 2nd Mohamed Mohamoud. Motion approved to added on Agenda and or discussion.

“The meeting agenda of your school board or equivalent governing board should include an agenda item to designate the *Identified Official with Authority* to authorize user access to MDE secure websites for your local education agency or organization. The board meeting minutes must clearly designate you as the Identified Official with Authority, giving you the responsibility of assigning job duties to the staff at your local education agency or organization.”

Discussion: Assigned personal – Assign to Abdisallam Abdulle, the start-up Coordinator to be the designated the Identified Official with Authority to authorize user access to MDE secure websites for SciTech Academy Charter School business.

Motion to vote: 1st Dr. Abdirizak Warfa, 2nd Abdirashid Abdi: Motion approved. Abdisallam Abdulle is the designated person for IOWA

10. Reports:

- a. Director Report - None
- b. Director's Report - None

11. Old Business

- a. Posting director's position ASAP: The position was supposed to post March 15, 2018, but didn't happen. Dr. Warfa will post by March 16th on Edpost and SciTech Website. The position will be on 2 weeks and decision will be made after closing date.
- b. Recruitment: Start-up coordinator: Abdisallam is working on getting the word out. He is delivering a lot of SciTech fliers across the south metro communities, businesses and still continues.
- c. CSP Updates: Abdirashid Abdi, MDE posted CSP grant on March 7th and we are on-track to submit.

12. New Business.

Appoint board subcommittees and defining their changes.

- a. **Education policy & Strategy Planning:** *Abdiwahab Omar, Abdirashid Abdi*
- b. **Finance and Resources development** – *Abdirashid Abdi & Mohamed Mohamoud*
- c. **Curriculum & Instructions:** *Fadumo Yusuf, Dr. Abdirizak Warfa*
- d. **Hiring Committee:** All board members will participate

13. Announcements

- a. Next Board meeting April, 2018

14. Adjourned

Motion to adjourn. 1st Dr. Abdirizak Warfa, 2nd Abdirashid Abdi. Motion Approve.
7:30pm.