



Dec 18, 2020

Board of Directors monthly meeting Agenda

Call to order the meeting by Dr. Warfa @6:05PM,

Remarks from Dr. Warfa, Set the ground rules for how the board will proceed the meeting was called and motion to vote items. For example, Robert's Rule of order "Make a motion or I move that we table time until next meeting.

Meeting location: SciTech Academy **100 West 66th Street, Richfield MN 55423**

**Virtual:** Meeting ID  
[meet.google.com/bkh-iqcm-aqb](https://meet.google.com/bkh-iqcm-aqb)

Present Board Members:

Abdirashid Abdi , Abdirizak Warfa , mohamed mohamoud Suad Abdirahman

**Absent:** Omar Warfa

**Other members expected to be at the meeting:**

Director Abdi Abdulle, Joe Aliperto Budget, and Finance.

**Guest:** Glory Kibble- From MN Guild

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There were no Public comments or online requested comments.

- Approved Minutes [October](#), [November](#), and [Special Meeting minutes](#) Approved for four votes.  
One member was absent.
1. School update- enrollment, Distance learning, and plans to return hybrid or in-person return- Director Abdulle.
    - The school enrollment is strong, December ADM counts 314. The original 2020-21 school year projection was 275.
    - Distance Learning is going well. The school is Winter Break recess until Jan 1st. The Leadership team will draft a plan to bring elementary back in-person following the Governor's Recommendation to bring elementary back to in-person learning. The board is recommended to follow the Govern's plan and they are in support of the director and his team's directions.
  2. Finance updates by Joe Aliperto.
    - The [finance report](#) was sent to the board- As the director Abdulle covered, the School has strong enrollment. The Fall projection was 275 we have more than that projection.



- We have paid off Propel Loan and Wells Fargo Loan. The school is in operation for the year and financially is doing great.
  - We have received CRF which we have purchased for cleaning material, Personal Protection Equipment, and disinfection gears and tools.
  - The school has a CARE Act fund which we will utilize starting in January. Joe- and Abdi are in the process of applying for the forgiveness loan.
3. Aaron Nielsen presented the Audit report [Management report](#) and [financial Statement](#) - Report highlighted two funding; 1. Late invoice payments 30 days net or State Statutes. 2. June, there was a high balance in the account that out of the FDIC limits of 250,000.

To correct these two issues- The finance Director Joe - stated that they are working with Bank to have collateral and insurance. The school's finance is now in a strong position and up to date for payments.

The Audit approval is scheduled January 29th Meeting. The chair recognized the board members need more time to read the reports. It has a lot of information enclosed in the report.

4. Annual Report and Best workforce - The director Abdulle, talk about the Annual report and Best work. The annual report was completed and submitted to the board and MN Guild as well posted on the school website. The [MBWF](#) survey was done. The board of directors needs to approve the annual report! The chair tabled the approval until the January 29th meeting. To give time the new members more time and training on January 29th, 2021.
5. Schedule Board Training for January or February
- The Governance Training is scheduled for January 29th after the board meeting,
  - Finance Training tentatively set for January 22, 2021,
  - The Board of directors will review all statutes and closely read the MN Guild Contract to familiars the responsibilities and accountability.
6. adjourned this meeting at \_ 7:06 pm