

11/27/2020

The SciTech Board of Directors Monthly Meeting Minutes

Call to Order the meeting:

by Dr. Warfaa @ 6:07 PM_____

Physical location: SciTech Academy Conference, Mr. Abdulle, projected broadcasted the meeting from the School Conferences room. The rest of the board members were virtual or through both link or phone.

Virtual: <https://meet.google.com/urs-gnde-hcf?hs=122&authuser=2>

Present Board Members: Dr. Abdirizak Warfa, Abdirashid Abdi, Mohamed Mohamoud, Suad Abdirahman

Absent Member: Omar Warfa,

Others present members:

Director Mr. Abdulle and Joe Aliperto

Mr. Abdirashid's welcoming remarks - Ms. Abdirahman officially welcome to the board of directors. Mr. Abdirashid highlighted the importance of being part of SciTech Academy board members especially during this difficult time that we are in Pandemic. Thank you.

Dr. Warfa's opening remarks and announced the Authorizer's correspondent letter received Monday, November 23, 2020. The letter states a list of items that raised concerns. And most of the list has already been addressed or there is a plan to deliver soon. The only big item that the board needs to discuss is that the SciTech board of directors lost unexpectedly two members during the pandemic for personal and health reasons. This results in three members left for the board of directors. Due to the Pandemic, the board has not successfully filled the vacancy on time. The MN Guild contention states are: any board must have five members before conducting any business. Now that SciTech has five board members, we should revisit all the action items regarding starting from June -Sept. Mr. Abdirashid, comments- School is doing a lot of great things, and we have a great relationship with MN Guild. We must address this matter quickly and respond to the MN Guild.

The board of directors proposed to address this issue in a special session meeting. Dr. Warfa proposed to hold the meeting Monday, November 30, 2020. The special session agenda will be posted at the school office. School Legal Counsel will be informed and the letter will be sent to him too along with

the responses.

- **Action items that need to be Approved:**

June - September all board business - According to MN Guild, it is required to have five minimum board member at all the time to be recognized as legal standing board members. Three can be a quorum but not a legal board. This item was the table for the special session on 11-30-2020.

School business, budget, and meeting minutes. (This item was the table for the special session on 11-30-2020.)

Public comments / Stakeholders

6:00 - 6:15pm- No public comments

- **School updates**

1. General information - School Director: School updates, Transition to Distance learning and plans to back to in-person.

☐ The transition went very smoothly. It was a lot better than last March. All students have trained and assigned electronic devices, Chromebooks, iPad, and OneTab devices. There are a few Special Ed students coming to the building. Staff is reporting and working from the building.

☐ We are too early to have a discussion about back to in-person or Hybride.

☐ Enrollment and Staffing: Student number is 313 as of last Friday. We are not expecting huge enrollments changes

2. Finance updates by Joe. CSP, Lease Aid, Loans and Held back.

☐ The number we have budgeted was 275 and the school enrollment did very much better than last year. The number didn't decrease since September. Finance, SciTech is very strong, even after the improvements. The school is done great work.

☐ CSP, annual report, and last withdrawal submission have been submitted. We have successfully spent all the CSP awards. We are waiting to finalize the inventory list and will be closed.

☐ Other Funds available for the school - The Corona Relief Fund CRF that supported the health and safety of the school, The CRF was used for cleaning, PPE, Building safety and Gear,

☐ Another funding support - CARES Act, The finance team will work revise the current budget and will resubmit the board of directors.

3. Annual Report - by Mr. Abdi: The report is ready and will be submitted to the board this week.

4. Audit status by Joe, and Abdi - The report is ready and the publication letter and will send to the Director this weekend. And due on Report Monday will be submitted to the state. Eric will come out to present Dec, 18 board meeting.

Add on Agenda: None.

Close Dr. Warfaa

adjourned this meeting at ____ 6:42P _____