



September 24, 2021

The board of directors monthly meeting minutes

**Call to Order:** by Dr. Warfaa @ call to order @6:03pm

**Present board members:** Abdirizak Warfa, AhmedFowzi Ismail, Suad Abdirahman, Ibrahim Mohamed, Saynab Geele, & Mohamed Mohamoud.

**Other members:**

Director Abdi Abdulle & finance director, Joe Aliperto,

**Guest:** Glory Kebbel - From MN Guild,

*Due to Technical difficulties: folks on the Phone: Ahmed Fawzi(new board member, Joe, Mohamed Mohamoud and Ms. Kibbel.*

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virtual meeting location:

<https://meet.google.com/ziw-ooca-hiu>

Physical Location: SciTech Academy

100 West 66th Street. Richfield MN 55423

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**Announcements:**

**Election results:**

The result of the election - There were a total of 6 candidates and all six were elected. Director Abdulle, Read the total votes casted, which was 170 votes total votes. This is required election under [MN 124E.07 BOARD OF DIRECTORS sub section 2.](#) SciTech was not able to hold a board of election during the spring, May 2021 due to pandemic and vital members illness / hospitalization. Board Adopted resolution to hold election at the beginning of FY 2021-22SY. The election concluded September 22, 2021. This was within the scope fo the board resolution.

**Certification of the Board Election results:** As of today's date of September 24th, 2021: We are certifying that the election is completed and new boards were elected. The new Board terms start today's date of 9/24/2021, The new Board enters the FY22 School Year school business and continues as board directors of SciTech Academy, until term is reached or one removed, or resigned from their position. *Motions carries.*

**Dr. Warfa,** Welcomed the newly elected with this message: "*Ibrahim Mohamed SciTech Teacher, Saynab Geele - SciTech Teacher, and Ahmedfowzi Ismail community/family members.* It is with sincere pleasure to welcome you and the respectable members of the SciTech Academy charter school board of directors. Your incredible talent, skills, and experiences are needed, and the

community puts trust in you. I hope that we all become active members of this board. Please take the time to learn more about SciTech's mission, vision, and board responsibilities as we go into the board business. You will have Finance and governance training as soon as possible.

**Dr. Warfa**, My sincere appreciation to the former board members who served the Board of directors for the last three years. *Dr. Abdirashid Abdi*, who was one of the Founders of the SciTech Academy. Thank you, and we wish you the best of luck. And Leila Ahmed, SciTech Teacher, who decided to step aside, and Omar Warfaa, a community member, thank you for your services. Again Thank you, and you will be missed.

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- Declaration of conflict of interest: No board members have any conflict of interest with the Academy.  
Dr. Warfa and Director Abdulle read the conflict of interest statement. It is essential to declare if anyone has a close relationship/connections, both direct and indirect, with any of the academy providers.
- All board members will sign a conflict of interest form. Dr. Warfa will email the members and ask them to return on time.
- **Action items that need to be Approved:**  
[May meeting minutes](#) approved.
- **Public comments / Stakeholders**  
There were no public comments, both from the school or virtual.
- **School Updates - Director Abdulle**
  - School updates - Enrollment, Staffing, and general operation:  
Director Abdulle, The enrollment projected target was 350, and we are around 300 enrolled. We are short of the target but making progress toward the projection target. Staff, All classroom teachers are filled; we still lack a few positions, such as ESL Teacher, Elective Teacher, (STEM) Math Intervention teacher, and SPED Teacher. Dr. Warfaa, Asked a question: What does it mean to not meeting the projected number? Director Abdulle, Said it will adjust; no worries regarding the budget for now. The Finance Direct said we have no concern with a strong fund balance school has and not even spend the ESSERs. That would not be an issue now. The Director and I will revise the budget and submit it to the board for approval in the October meeting. As well that not filling all the positions will be re-evaluated and make adjustments.
  - Annual Report and [World Best WorkForce](#) committee Implementation: The World's Best work was waiting to hear from the MDE and next steps. The annual report is almost done and will be finalized before the next board meeting.

- School finance updates Joe and Abdi.
  - updates from the financial end of FY21 and starting FY22: The budget is working / operation under the budget that the board approved in May. We ended up strong this year. We have not spent the ESSERs, grants; We continue building a solid fund balance. And if we maintain what we have, we could end the year around fifteen percent of the fund balance. The director and I plan together with the best and appropriate to allocate the ESSERs funds.
  - [August Finance Report](#): < Click here for the package.
- Audit report and Deadlines: The Auditor got most of the items: few items are missing, and all board signed conflict of interest forms. Direct Abdulle is working on turning in the remainder of the things.
- Acknowledgments and Thank you to those who Served SciTech Academy Board for the last three years. We wish you the best of luck.
- New and Returning Board Dr. Warfaa will send Doodle survey what day will be best for the Directors Training: October date, 15 and or 22! Between these two dates.  
Finance and governance!

Dr. Warfaa Acknowledged, The presence of Ms. Kibbel, Ms. Kibbel, Stated that she visited the Academy on 9/22. And the Kids looked happy, and it was beautiful, school, playground, and good environment. Thank you for the handwork and the great work you have done there.

**Add on Agenda: None**

adjourned this meeting at \_ 6:46 pm \_