



100 West 66th Street | Richfield MN 55423 | 612-800-2036 | [www.scitechacademymn.org/](http://www.scitechacademymn.org/)

**September 16, 2022**

**1. Call to Order:** by Dr. Warfaa @ call to order at 6:13pm

**Virtual meeting location:** Google Meet joining info

Video call link: <https://meet.google.com/zxn-szyr-qdv>

Or dial: (US) +1 682-730-6301 PIN: 165 383 846#

**Online present:** Mohamed Mohamoud, Ibrahim Mohamed

**At the school office:** Present Members: Dr. Abdirizak Warfa,

**Absent members:** Suad Abdirahman and Saynab Gelle

**None voting:**

Abdisallam Abdulle, Director of the program- Present

Joe Aliperto: Finance director Absent.

**Guest present at the School:** Glory Kibbel - MN Guild Consultant

**Online attendant:** Rochel Perma - MN Guild Consultant

**2. Announcements-**

Dr. Warfa, the board chair: Welcome back 2022 -2023 Season; this is our first meeting after two months of summer recess: usually board of directors meets from September to June for fiscally scheduled meetings.

We have here at the school Ms. Kibbel, with some technical assistance for th board. According to Ms. Kibbel's advice, we cannot vote to pass anything in today's meeting, but the meeting can go on and get updates from the school leader. We table for the October meeting if anything requires to vote: the only item on the agenda that needs a vote is June Minutes:

According to Ms. Kibbel, A licensed teacher is missing. The current teacher representative's license is expired. And there is a questioned if a school cuncelor who is currently serving the board and member SciTech staff consider can fill in the position of the teacher!

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Glory Kibbel - MN Guild - recommended to appoint a teacher, since the statutory states "Teacher" [124E.07 BOARD OF DIRECTORS.](#): The board of director has a member of

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- i. Declaration of conflict of interest:  
None board member declared any conflict with academy

### 3. Action items that need to be Approved:

[June Board meeting minutes](#) - Table for October meeting

### Public comments / Stakeholders

6:05 - 6:20 pm No public comments.

### 4. New Business - FY23 School Updates - Director Abdulle

- **Student enrollment** projected was 305 and it was budgeted: So far we have 240 present and 20 applications in the roster 20 students. Expected to reach by october 260.  
**Staffing:** Middle School teachers: All Middle School vacies are filled  
**Elementary:** We have 3rd Grade unfilled position. Possible add 2nd section: 5th and 4th Grade
- **Annual report update:** Mostly is done and will be presented October Meeting.
- ❖ School finance updates Joe. summer recess reviews: There was problems arised in the finance and Joe Aliperto is was absent. Table for October meeting.
- ❖ Audit report and Deadlines? Audit is going and expected presentation from the auditors November meeting.

### → Future Action Steps:

- ◆ FY23 New and Returning Board of Directors Training: Table for October Meeting
- ◆ Minnesota Guild - Contract Renewal - Template shared. Share template with Board.
- ◆ Facility search - Lease renewal and Brixmor Current lease expires July 2023 End July no extension.
- ◆ A new way of Reading Board Meeting Minutes: Director Abdulle.
- ◆ Gloria Kibbel, shared comments regarding best practices
- ◆ Rochel Perna - Guild Consultant, Introduced herself to the board and she will be added schedule in october.

### Add on Agenda:

adjourned this meeting at 7:05pm