

***Friday, Nov 25, 2022***

## **Board of Directors Monthly Meeting Minutes**

### **IN-PERSON/ONLINE**

**1. Call to Order:** Dr. Warfaa @ call to order at 6:00PM and directors accept the agenda.

School conference: 100 West 66th Street. Richfield MN 55423 | Conference room 100

**Virtual:** <https://meet.google.com/ziw-ooca-hiu>

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#### **Reading of the Mission & Vision Statement**

SciTech Academy is committed to empowering and educating students to achieve academic success through Science, Technology, Engineering, and Mathematics so they can compete effectively in a global economy. SciTech Academy will provide all students with the opportunity to attain successful careers and fulfilling lives by preparing them for high school, college and careers.

The Board's role is to set the vision and goals of the school, create and adopt policies that achieve those goals, and maintain fiscal responsibility.

**Roll Call to Establish Quorum:** Abdirisak Warfa, Mohamed Mohamoud, Ibrahim Mohamed, and Suad Abdirahman

**Absent Members:** Said Idd & Seynab Gelle

**Nonvoting members:** Abdisallam Abdulle & Joe Aliperto

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● **Declaration of conflict of interest statement:** Dr. Warfa, if you have any conflict of interest, you need to declare it now. No conflict was Declared.

● Announcements: None

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**Public comments / Stakeholders - 6:10** No public comments

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**1. Action items that need to be Approved:**

[October Board minutes](#) - approved.

[Annual Report](#): Approved

Mohamud, I move a motion to approve the October board minutes

Ibrahim seconded the motion. No discussion

**The voting was:** Mohamed Ibrahim - yes. Mohamed Mohamoud -yes. Abdirizak Warfa, yes.

Suad Abdirahm- yes.

**Motion carried.**

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**Dr. Warfa,**

**Can I have the motion to approve the Annual Report?**

Ibrahim, I move a motion to approve the 2022 Annual report.

Suad seconded the motion.

Dr. Warfa, any discussion - No discussion.

**The voting was:** Suad Abdirahman- yes. Mohamed Ibrahim - yes. Mohamed Mohamoud -yes.

Abdirizak Warfa, yes.

**Motion carried.**

**2. School Updates - Director Abdulle**

Academic updates - School is in the 2nd quarter, starting in October. Fastbridge assessments were completed on the end of September. Fall academic data is available, but we don't have anything to compare now. To have substantial data to draw generalizations, we need to wait for the winter assessment in December. The academic committee agreed that any data to present to the board should have two data sets to compare. For example, Fall data and WinterFastbridge data. So, any academic data presentation should be in late January 2023. I hope the board of directors understands.

● ~~Academics Presentation~~

- Enrollment is at 260 solid. And we are hoping this should catch up.
- [Annual Report](#): Annual report is ready for approval.

**3. School finance updates, Joe** The budget projection was based on 306, but in reality, we have 260 that Mr. Abdi reported. We have the following grants that we offset to balance the budget. ESSER III - \$258,655.52  
ESSER III – Learning Recovery - \$147,935.38

ESSER III – Historically Underserved Students (HUS) - \$61,113.93 Using the lost learning time during the pandemic. Total Available - \$467,871.48

The area we have concern is transportation costs! Mr. Abdi informed he is working with transportation companies, and one has already agreed to reduce the cost.

Abdi and I are working to clean up the budget and will bring a clean budget to the board in the next meeting. Audit, meeting.

**4. Audit report and Deadlines?** Some testing disbursements are still outstanding, and if we can't find the items, it will be a finding in the report. And mostly office turnover is related to returning items timely manner. Again, it will be a finding in the report that we have more than FDIC deposit limit. Mr. Abdulle met with Bremerbank

multiple, one was a month ago, and we still have not heard from Bremerbank. Mr. Abdulle stated that it was two years ago that we filled out the paperwork to secure the collateral account. At this point, it is necessary to look for another bank, said Mr. Abdulle.

4.1. Financial Approved -

Dr. Warfa, ***Dr. Warfa, Can I have the motion to adopt the financial?***

Ibrahim, I move a motion to approve the 2022 Annual report. Suad seconded the motion. Dr. Warfa, any discussion - No discussion.

***The voting was:*** Ibrahim - yes. Warfa, yes. Suad yes. Mohamoud -yes.

***Motion carried.***

5. [ByLaw- SciTech Academy](#) Review All board members review the ByLaw- at this time, no further actions or vote needs to take. Let the record state that the bylaw stays the same by 11/25/2022.

6. Facility Lease: Brixmor agreed to extend the lease for SciTech academy one more year. The board motioned for the director to exercise the negotiation and terms.

Dr. Warfa, I need the motion to approve Mr. Abdulle as the representative of the Academy to negotiate the extension lease and enter an agreement with the landlord ( Brixmor Properties).

Mohamoud, I move a motion to approve Mr. Abdulle to negotiate with the landlord to enter agreements. Suad, 2nd the motion.

***The voting was:*** Suad - yes. Ibrahim - yes. Mohamoud -yes. Warfa, yes.

***Motion carried.***

*Dr. Warfa comments: Mr. Abdull, you deal with the lease and report any obstacles to the board. Otherwise, good luck.*

7. MN Guild Contract Renewal process: The Director hired Mr. Andrew from Design for Learning to help to create the renewal contract. Since this is time-consuming and we all have other jobs. Mr. Abdulle and Andrew will continue finishing up to submit the deadline, which is 12/31/2022: with collaboration and consultation with the board of directors' approval.

8. FY22 New and Returning Board of Directors Training \_ Joe will do Financial Training on Dec 23, 2022 Governance, which will be in January with Curtis Law Firm, LLC.

**Add on Agenda:**

Remove Seynab Gelle from the board of directors.

Dr. Warfa, I need the motion to add this to the agenda.

Mr. Ibrahim, I move the motion to add this item to the agenda.  
Suad 2nd the motion.



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***The voting was:*** Suad, yes. Ibrahim - yes. Mohamoud -yes. Warfa, yes.

***Motion carried***

Zaynab Gelle, Didn't provide any communication to the board since June 2022 and did not attend any director's meetings. Zaynab resigned from her teaching position and didn't communicate with the board chair.

Dr. Warfa, *Dr. Warfa, Can I have the motion to remove the director Sayban Gelle from the board of directors?*

Ibrahim, I move the motion to remove Ms. Zaynab from the board of directors.

Mohamoud, 2nd the motion.

***The voting was:*** Suad - yes. Ibrahim - yes. Mohamoud -yes. Warfa, yes.

***Motion carried.***

adjourned this meeting:

To adjourn the meeting, Dr. Warfa, can I have the motion to adjourn the meeting?

Ibrahim, I move the motion to adjourn the meeting.

Suad 2nd, the motion to adjourn the meeting.

Meeting adjourned at \_7:09Pm\_\_