



100 West 66th Street | Richfield MN 55423 | 612- 800- 2036 | www.scitechacademymn.org

December 30, 2022

Board of Directors Monthly Meeting Minutes

IN-PERSON/ONLINE

1. Call to Order: Dr. Warfaa @ call to order at ____6:00PM__ and directors accept the agenda.

School conference: 100 West 66th Street. Richfield MN 55423 | Conference room 100

Virtual: <https://meet.google.com/ziw-ooca-hiu>

Reading of the Mission & Vision Statement

SciTech Academy is committed to empowering and educating students to achieve academic success through Science, Technology, Engineering, and Mathematics so they can compete effectively in a global economy. SciTech Academy will provide all students with the opportunity to attain successful careers and fulfilling lives by preparing them for high school, college and careers.

The Board's role is to set the vision and goals of the school, create and adopt policies that achieve those goals, and maintain fiscal responsibility.

Roll Call to Establish Quorum: Mohamed Mohamoud, Ibrahim Mohamed, and Suad Abdirahman & Abdirisak Warfa

Absent Members: Said Idd, Abdisallam Abudulle, (Director of the academy) Joe Aliperto

Nonvoting members: Abdisallam Abdulle & Joe Aliperto

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- **Declaration of conflict of interest statement:** Dr. Warfa, if you have any conflict of interest, you need to declare it now. No conflict was Declared.
 - **Announcements:**
Dr. Warfa addressed that Direct Abdulle and Joe are both unavailable due to the holiday travels. This meeting was scheduled on the 16th, we could not reach the quorum, but today we have a full quorum. The board of directors must meet for ten months during the school calendar year. The academy's board of trustees has scheduled meetings between September to June and recess for July and August. If the board cannot meet the quorum on the scheduled date, we postpone for a later date, so the directors fulfill the requirements.

Public comments / Stakeholders - 6:10 No public comments

1. **Action items that need to be Approved:**

- ☐ [November Board minutes](#) - approved.

Ibrahim, I move a motion to approve the November board minutes.

Suad seconded the motion. No discussion

The voting was: Mohamoud - yes. Suad -yes. Warfa, yes.

Ibrahim- yes.

Motion carried.

2. **School Updates - Dr. Warfa**

The school is in a winter break recess. Mr. Abdulle is out of town for a holiday.

- The enrollment office reported to me 275 students are attending the school. That is good news. Also, the team confirmed their confidence to reach the 300 thresholds after the break.

3. School finance updates: Both Abdi & Joe is out. No Budget to approve.

I don't have a lot to say. But, the original budget projection was based on 306. The current enrollment is 275. Mr. Abdulle made significant cuts within the building site. The concern now is the concern transportation. [Minnehaha Transportation](#) agreed to reduce their charges per Bus to \$230 from \$250.

Dayib Transportation services to [suburbs cities](#) that bigger buses cannot reach or travel to. They agreed to reduce some of the cost of the buses to \$280.00 from \$300. Small buses transport 15-18 students and travel 10 to 15 miles from the school. The school will study more about how to reduce the cost of transportation and other services to meet the fund balance threshold.

4. **Audit report and Deadlines?** The audit was completed, and we will schedule a full board presentation in January or February. Also, Single Audit is in progress.

- 4.1. Financial Tabled for January meeting

5. Facility Lease: Brixmor proposed year to year five years lease term. The board delegated the task to director Abdulle. Respond to the year-to-year lease yet to file. Joe and Abdi were discussing the 10% rental increase the landlord proposed. Also, new terms need to be put in place if the academy moves forward with year to year lease. Making sure that there is no disruption during the school year.

6. FY22 New and Returning Board of Directors Training. No Training happened. Mr. Ibrahim attended board training from outside. The directors will resume connecting January meeting.



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Add on Agenda:

No additional or add-on to this agenda.

To adjourn the meeting, Dr. Warfa, can I have the motion to adjourn the meeting?

Suad, I move the motion to adjourn the meeting.

Mohamoud 2nd, the motion to adjourn the meeting.

The meeting is adjourned, and Happy new year.

Meeting adjourned at _6:50Pm__