

# SciTech Academy

The Board of Directors' meeting was held Friday, Jun 16, 2023

100 West 66th Street. Richfield MN 55423: room 100

Virtual meeting location:

<https://meet.google.com/ziw-ooca-hiu>

## 1. Call to Order School Board Business Meeting Chairman Dr. Warfa @ 6:08 Pm.

### Roll Call to Establish Quorum:

Abdirisak Warfa, Mohamed Mohamoud, & Ibrahim Mohamed.

- **Absent Members:** Said Idd, Suad Abdirahman
- **Nonvoting members:** Director Abdulle, Joe Aliperto.
- **Guest:** Cindy Murphy - MN Guild - Consultant

Declaration of conflict of interest statement: Mr. Ibrahim, if you have any conflict of interest, you must declare it now. No conflict was Declared.

**1.1** Motion to accept the Agenda as presented by Chairman and seconded by Mohamoud. *Ibrahim- yes, Mohamoud - yes, Dr. Warfa- yes, & Ibrahim- Yes. Motion carried.*

### **1.2** -----

**Public comments / Stakeholders** - 6:15 No Public present at the school or online.

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## 2. Old Business Items:

- 2.1. [May Board meeting minutes](#) - motion to approve May Board Meeting minutes, by Warfa, second by Ibrahim. *(The Chair, any discussion)? No discussion was entered.*  
**Directors voted this way:** Ibrahim- yes. Warfa, yes. Mohamoud - yes. **Motion carried.**
- 2.2. The facility updates. Brixmore offered five years lease with the condition of a 7-month notice for early cancellation for only the purpose of The HUB. Any given notice should not be later than December 2nd of that current year. Director Abdulle believes it's the best we can have, and we should move with it. Dr. Warfa, any feedback to Mr. Abdulle, asked the board members. No additional discussion enter. Dr. Warfa directed Mr. Abdulle to be executed since the board delegated this task to the director. [Second Amendment to the lease](#)
- 2.3. Boar Schedule for 2023-2024sy - Board meeting 10 months from [September to June](#). The new proposed board Calendar - is amended to meet 10 calendar months. Not off more one month. The board will meet from August to November and be off in December. And resume January to June and Take off in July. Here is the new schedule. Boar will be meeting 3rd Friday of each month at 6:00 Pm— Dr. Warfa Motion to accept the [amended Board calendar](#). And

seconded by Ibrahim. **Directors voted this way: Ibrahim- yes, Mohamoud - yes, Dr. Warfa- yes. Motion carried.**

**3. New Business items that need to be Approved:**

- 3.1. [MN Guild- Contract-](#) The final version of the contract was not ready, so the board appointed Dr. Warfaa to sign the final version. A *Motion to appoint Dr. Warfa to sign the contract by Mr. Ibrahim and 2nd by Mohamoud.*  
Directors voted this way: Ibrahim- yes. Mohamoud - yes. Dr. Warfa- yes. **Motion carried.**

4. School & finance update Director - Joe & Abdi: Overview Currently, the School has an enrollment of approximately 300 students and an ADM of approximately 280 ADM. The State is currently paying the school 260 ADM, and any differences will be reconciled and paid as part of the audit process and holdback payments.  
[May's Financial Report](#) was reviewed and approved. Motion to approve by Dr. Warfa, second by Ibrahim. No discussion was entered. Directors voted this way: Ibrahim- yes. Mohamoud - yes. Dr. Warfa- yes. **Motion carried.**  
[Sci - FY23 detailed income statement.](#)  
The June 9th Finance Committee. [See notes from the committee.](#)

- 4.1. [Fy24 Budget projections:](#) The Finance committee finalized the FY24 Budget on June 9th and sent it to the board for approval. Dr. Warfa, Can I have a motion to approve the 2023 -2024 School Year Budget. Motion to approve 2023-2024 by Ibrahim and 2nd by Mohamoud. No discussion was entered. Directors voted this way: Ibrahim- yes. Dr. Warfa- yes. Mohamoud - yes. **Motion carried.**

**5. Add on Agenda:**

None.

6. *A motion to adjourn the meeting by Ibrahim, seconded by Mohamoud.*

Adjourned this meeting at: 7:13 Pm