

SciTech Academy

The Board of Directors' meeting was held Friday, **Oct 20, 2023**

100 West 66th Street. Richfield MN 55423: room 100

Virtual meeting location:

<https://meet.google.com/ziw-ooca-hiu>

1. Call to Order School Board Business Meeting Chairman Mr. Ibrahim @ 6:05 Pm.

Roll Call to Establish Quorum:

Ibrahim Mohamed, Mohamed Mohamoud, Farhiya Farah, Dr. Abdirak Warfa,

Absent Members:

- **Non-voting members:** Director Abdulle and Joe Aliperto. (Yasmin Yusuf - Board Aid)
- **Guest:** Glory From MN Guild Consultant, Keillen Curtis -SciTech District Counsel.

Declaration of conflict of interest statement: Mr. Ibrahim, if you have any conflict of interest, you must declare it now. No conflict was Declared.

1.1 Motion to accept the Agenda as presented by Dr. Warfa and seconded by Mohamoud. *Ibrahim- yes, Mohamoud - yes, Dr. Warfa- Yes. Farhiya, yes. Motion carried.*

1.2 Public comments / Stakeholders - 6:15 No Public was present at the school or online.

2. Old Business Items:

- 2.1. [September Board meeting minutes](#) - motion to approve September board meeting Minutes, as recorded by Dr. Warfa, second by Farhiya. (The Chair, any discussion)? No discussion was entered. Directors voted this way: Dr. Warfa - yes. Ibrahim- yes. Farhiya, yes. Mohamoud, yes. Ubah abstained because this was her first board meeting to attend as a new member. **Motion carried.**

3. New Business Items

- 3.1. [Annual Report](#): Annual Report- is a comprehensive report on the district's activities through the 2022 School Year. The directors discussed the report and passed it. If change is needed, the director will continue to update it, and the board will accept it. Ms. Glory said it's also okay to adopt for now. After the discussion, the Chair motioned to adopt the Annual Report.

Motion to approve the Annual Report by Mr. Mohamoud and seconded by Mr. *Ibrahim. Dr. Warfa - yes, Ibrahim- Yes, Farhiya, yes & Mohamoud - yes. Motion carried.*

- 3.2. Election updates & Candidates: Dr. Warfa, Ms. Ubah, & Mr. Mohamoud were elected for a

three-year term. This established the staggering terms as the Bylaw states. Now, Three Director's term expires in September 2026, and 2 members term expire in September 2024.

Farewell to Said Idd, who served on the board last year. We express our sincere gratitude for his services.

4. School Updates: Academic & Operation.

- 4.1. Operation- The school is operating well. It has been a successful start to the year. The newest add-on staff is the Newest STEM Coordinator- The admin team realized it's a vital role. Our dedicated teachers and staff have worked tirelessly to create a dynamic and engaging learning environment for our students.
- 4.2. Academic performance: The Fastbridge assessment was concluded on September 29th, and the student academics snapshot data is now available. The data is divided into four categories: College Path, Low Risk, Some Risk, and High Risk. Our intervention team works with High-Risk Students to help them achieve their goals of reducing the high-risk level to Some Risk or lower risk, moving out of the High-Risk category. These High-Risk students have been placed on Progress Monitoring.
- 4.3. PIP Performance Goal: Ms. Glory explained and shared what the next step would look like. Ms. Glory embraced the school climate, and the director and his team had done great work. Awesome job! Ms. Glory visited the school in October. Ms. Glory commends Director Abdulle for the outstanding work he has done as the school's director. Mr. Abdulle is a strong advocate for moving the school forward with a positive attitude.
- 4.4. Board Training: The District is a member of the Minnesota School Board Association and joined the Fy24 School year. MSBA is Hosting Charter School Board training.
 - 4.4.1. Charter School Board Training January 10, 2023. All boards will be attending this training.
 - 4.4.2. Governance training will be Ceelaw by Curtis
 - 4.4.3. Joe Alpert will do school finance training. .

5. The Finance update and finance committee

- 5.1. Joe- Currently, the School has an enrollment of approximately 303 students. This is higher than the budgeted ADM of 280. The State is paying the School off of 300 ADMs. The enrollment and calculated ADMs will be monitored and adjusted in the State's system to ensure the accuracy of aid payments throughout the year.
- 5.2. ESSERs Grants: we are working on what we have left for ESSERs Grants and how we will need to allocate it after October. We will report to the board in the November meeting.
- 5.3. With our large cash flow, we are paying vendors on time; we will have no problem cutting checks.

5.4. [Finance committee meeting notes](#)

[September financial statements](#): The chair asked if there were any questions regarding the finance update. No question was asked. The chair asked for a motion to adopt the September finance report. Motion to accept the September financial report by Mr. Ibrahim- 2nd by Farhiya. No further discussion was entered. Directors voted this way: Mohamoud- yes, Ibrahim- yes. Dr. Warfa- yes. Farhiya- yes. ***Motion carried.***

6. Add on Agenda:

None.

7. *A motion to adjourn the meeting by Dr. Warfaa, seconded by Mohamoud*

Adjourned this meeting at: 7:10 Pm