

SciTech Academy

The Board of Directors' meeting was held Friday, Nov 17, 2023

100 West 66th Street. Richfield MN 55423: room 100

Virtual meeting location:

<https://meet.google.com/ziw-ooca-hiu>

1. Call to Order School Board Business Meeting Chairman Mr. Ibrahim @ 6:05 Pm.

Roll Call to Establish Quorum:

Ibrahim Mohamed, Mohamed Mohamoud, Farhiya Farah, Dr. Abdirak Warfa, and Ubah.

Absent Members:

- **Non-voting members:** Director Abdulle and Joe Aliperto. (Yasmin Yusuf - Board Aid)
- **Guest:**

Declaration of conflict of interest statement: Dr. Warfa, if you have any conflict of interest, you must declare it now. No conflict was Declared.

1.1 Motion to accept the Agenda as presented by Dr. Warfa and seconded by Ubah. *Ibrahim- yes, Mohamoud - yes, Dr. Warfa- Yes. Farhiya, yes. Ubah Yes. Motion carried.*

1.2 Public comments / Stakeholders - 6:15 No Public was present at the school or online.

2. Old Business Items:

- 2.1. [October Board meeting minutes](#) - motion to approve October board meeting Minutes, as recorded by Dr. Warfa, second by Ibrahim. (The Chair, any discussion)? No discussion was entered. Directors voted this way: Dr. Warfa - yes. Ubah, yes. Ibrahim- yes. Farhiya, yes. Mohamoud yes. **Motion carried.**

3. New Business Items

- 3.1. Policy review: The board will review two or more policies each month, and if these become burdens to the board members - the board will find alternative solutions to delegate the task to a consultant or send it back to the executive director to find a suitable designee.

Dr. Warfa asked if there were any changes to the policy adopted on March 16, 2018, but no changes have been made to it.

- 3.1.1. [Annual Audit Policy 703](#) - Motion to approve the review and date: Any further changes to the policy? No discussion was entered. Directors voted this way: Farhiya, yes; Dr. Warfa - yes. Ubah, yes. Ibrahim- yes. Mohamoud yes. **Motion carried.**
- 3.1.2. [Operation of the School Governance](#) - Motion to approve the review and dated: any

further changes to the policy? No discussion was entered. Directors voted this way: Ubah, yes. Ibrahim- yes. Dr. Warfa - yes. Farhiya, yes. Mohamoud yes. ***Motion carried.***

3.1.3. ~~eLearning Policy and Procedures~~ - Directors Tabled this policy for future Meetings.

4. The Finance update and finance committee

- 4.1. Currently, the School has an enrollment of approximately 303 students. This is higher than the budgeted ADM of 280. The State is paying the School off of 300 ADMs. The enrollment and calculated ADMs will be monitored and adjusted in the State's system to ensure the accuracy of aid payments throughout the year. [October Financial Report](#)
- 4.2. **Audit Report updates** - The audit is currently underway with no issues. Although it started late, we hope it meets the deadline. If not, we will hear back from them.
- 4.3. [Finance committee meeting notes](#)

October financial statements: The chair asked if there were any questions regarding the finance update. No question was asked. The chair asked for a motion to adopt the October finance report. Motion to accept the October financial report by Dr. Warfa - 2nd by Ubah. No further discussion was entered. Directors voted this way: Mohamoud- yes, Ubah, yes. Dr. Warfa- yes. Farhiya- yes. Ibrahim- yes, ***Motion carried.***

5. Add on Agenda:

None.

6. *A motion to adjourn the meeting by Dr. Warfaa, seconded by Ubah.*

Adjourned this meeting at 7:06 PM