

Request for Proposal (RFP) for Student School Transportation Services- 2024-2025 School Year.

Introduction:

SciTech Academy is seeking proposals from qualified Student transportation companies to provide transportation services for SciTech Academy district for the upcoming academic year 2024-25. The purpose of this RFP is to provide interested parties with the information necessary to submit a comprehensive proposal that addresses the requirements outlined in this document.

Scope of Work:

The selected transportation company will be responsible for providing safe, reliable, and efficient transportation services to SciTech Academy students during **FY25** academic year beyond. The scope of work includes:

Transportation of students to and from school, as well as to extracurricular activities, field trips, and other events as required.

Provision of appropriately sized and equipped vehicles to ensure the safety and comfort of students during transportation.

Compliance with all applicable federal, state, and local regulations governing the transportation of students.

Maintenance of vehicles to ensure they are safe, clean, and in good working condition.

Coordination with SciTech Academy staff to develop and implement transportation schedules that minimize disruptions to the school day.

Implementation of safety and security measures to ensure the safety of students during transportation, including but not limited to background checks on drivers and monitoring of vehicle locations.

Provision of trained and licensed drivers who are able to handle emergency situations and effectively communicate with students, parents, and school staff.

Maintenance of accurate records of transportation services, including schedules, routes, and passenger manifests.

Proposal Requirements:

Proposals should include the following information:

A brief overview of the transportation company, including its experience providing transportation services to schools.

A description of the proposed transportation services, including the number and types of vehicles that will be used, and the proposed transportation routes and schedules.

A description of the safety and security measures that will be implemented, including driver qualifications and training, vehicle maintenance procedures, and emergency response protocols.

A description of the company's record-keeping and reporting procedures.

Proposed pricing for transportation services, including any applicable fees or charges.

References from current or past clients, including schools or school districts.

Any other information that may be relevant to the proposal.

Submission Requirements:

Proposals should be submitted to aabdulle@scitechacademymn.org no later than May 18th at 4:00 pm.

Late submissions will not be accepted. Electronic Proposals should be submitted in PDF format.

Proposals can also drop at *100 West 66th St., Richfield, MN 55423*. Attn: Director Abdulle.

Evaluation Criteria:

Proposals will be evaluated based on the following criteria:

Experience providing transportation services to schools.

Proposed transportation services, including safety and security measures, driver qualifications, and vehicle maintenance procedures.

Proposed pricing for transportation services.

References from current or past clients.

Overall quality and completeness of the proposal.

Selection Process:

The selection of a transportation company will be based on the evaluation of proposals received in response to this RFP. SciTech Academy reserves the right to reject any or all proposals, waive any informalities or irregularities in the proposals received, or select the proposal deemed to be in the best interest of SciTech Academy.

Contact Information:

All questions regarding this RFP should be directed to Director Abdi Abdulle
aabdulle@scitechacademy.org or call 612-886-5083 | o:612-800-2036

Thank you for your interest in providing transportation services to SciTech Academy. We look forward to receiving your proposal.