

SciTech Academy

The Board of Directors' meeting was held Friday **May 17, 2024**

100 West 66th Street. Richfield MN 55423: room 100

Virtual meeting location:

<https://meet.google.com/ziw-ooca-hiu>

1. Call to Order School Board Meeting by - Mr. Hassan @ 6:10 PM.

Roll Call to Establish Quorum:

Ibrahim, Hassan, Mohamud & Fariya

- **Absence:** Ubah & Dr. Warfa
- **Non-voting members:** Director Abdulle, Joe Aliperto Director of Finance and (Yasmin Yusuf -Board Aid)
- **Guest:** None.

Declaration of conflict of interest statement: No conflict was Declared.

1.1 Motion to accept the Agenda as presented by Hassan and seconded by Ibrahim. Directors voted this way: Hassan *Yes*. Farhiya, *yes*. Mohamud, *yes*. Ibrahim, *yes*. *Motion carried.*

1.2 Public comments / Stakeholders - 6:15 No Public was present at the school or online.

2. Old Business Items:

- 2.1. [April Board meeting minutes](#) - motion to approve March board meeting Minutes, as recorded by Farhiya, second by Ibrahim. (Any discussion)? No discussion was entered. Directors voted this way: Mohamud, *yes*. Ibrahim- *yes*. Farhiya- *yes*, & Hassan, *yes*. *Motion carried.*

3. New Business Items

- 3.1. [Admission policy](#) and [Early Admission policy](#) - Both policies were approved with minor language change suggestions for the [early admission policy](#) (under the kindergarten expectation), which referred to [MN Kindergarten Standards](#). A motion was made by Hassan 2nd by Farhiya. No further discussion was entered. Directors voted this way: Mohamud, *yes*. Ibrahim, *yes*. Farhiya *yes*. & Hassan, *yes*. *Motion carried.*
- 3.2. [School Calendar 2024-2025 School Year](#) A motion was made by Mohamud, 2nd by Farhiya. No discussion was entered. Directors voted this way: Ibrahim, *yes*. Farhiya *yes*. Hassan, *yes*. and Mohamud, *yes*. *Motion carried.*

- 3.3. Teacher / District Employee Contract - Reference FY25 proposed Budget. A motion to approve Teacher's contracts and District office employees. The contract is referred to the 2025 fiscal year budget. A motion to approve the Teachers and District employees was made by Mohamud and 2nd by Fahiya. *No discussion was entered.* Directors vote this way. Farhiya yes. Mohamud yes. Ibrahim yes. Hassan yes. ***Motion carried.***
- 3.4. Sign of Lease Certification / Conflict of Interest ensurances and Application- 3.4 does not require voting. Still, it must be put on record that directors will receive electronic signatures for the lease aid application and certification along with the [declaration of conflict of interest](#). (Sample of conflict of interest).

4. Finance updates - Director Abdulle, Joe Aliperto & Mohamed.

Joe, Abdi & Mohamud - Overview

Currently, the School has an enrollment of approximately 330 students. This is higher than the budgeted ADM of 280. The State is paying the School off of 300 ADMs.

The enrollment and calculated ADMs will be monitored and adjusted in the State's system to ensure the accuracy of aid payments throughout the year. The recent changes in cash balance are due to receiving the Employee Retention Credit. Currently, the School is 87% of the way through the budget year. Through August, School has received 95% of the Revenue Budget and has spent 99% of the Expenditure Budget.

We are finalizing the budget FY25 Budget and will bring the final draft to the board's next meeting.

- 1.1. [The financial report](#)
- 1.2. [Committee meeting notes](#)

A motion to adopt the March financials report by Hassan - 2nd by Mohamud. No further discussion was entered. Directors voted this way: Ibrahim- yes, Hassan, yes. Ubah yes. Farhiya- yes. Mohamud- yes. ***Motion carried.***

5. Academic updates Director Abdulle.

- 5.1. The school is going well. It is at the end of the school year, and this year has been very successful. Spring Fastbridge assessment is in progress. A full academic report will be presented at the June Board of Directors meeting.

6. Add on Agenda:

NONE.

7. A motion to adjourn the meeting by Mr. Hassan, seconded by Mohamud.

Adjourned this meeting at 6:57 PM