

SciTech Board Meeting Minutes

100 West 66th Street.
Richfield, MN 55423

The Board of Directors' meeting was held on Friday Jan 23, 2026

Virtual meeting location:

<https://meet.google.com/ziw-ooca-hiu>

Call to Order, School Board Meeting, @ 5:09 PM.

Roll Call to Establish Quorum: *John, Mohamed,
Noor, Ubah, Ibrahim & Dr. Khadar.*

Absence: *Jamal*

Non-voting members: Director Abdulle & Joe,

Others /Guest: Curtis School Counsel

Virtual note: All Board members, except Director Abdulle, attended virtually due to severe weather. Only Director Abdulle was physically present at the school building.

Declaration of conflict of interest statement: Roll call: John, no conflict of interest; Mohamed, no conflict of interest. Ubah, no conflict of interest; Noor, no conflict of interest; Khadar, no conflict of interest. Ibrahim, no conflict of interest. No conflict was declared.

Motion to accept the Agenda as presented by John and seconded by Noor. The directors voted as follows: John, yes. Mohamed yes. Ubah yes. Noor, yes. Khadar yes. The agenda is accepted, and the ***Motion carried.***

Public Comments/Stakeholders - 6:00-6:15 pm: *No one was present at the school or online.*

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1. Old Business

- 1.1. [November board meeting minutes](#) & [January Special Board Minutes](#) - Mrs. Ubah made a motion to approve the meeting minutes, and Mohamed seconded. (Any discussion?) No discussions entered. The directors voted as follows: John, yes. Mohamed, yes. Khadar yes. Ibrahim, yes. Noor, yes, and Ubah, yes. **Motion carried.**
- 1.2. Board Self-evaluation process: Board evaluation was explained during the Governance training early in the evening by Deema Sorri from Spearhead School Services and Keillen Curtis from Curtis Law Firm. The Google form of Self-evaluation has been sent to the board. They both delivered the Board Governance Training: 1/23/2026. Financial Training is scheduled on February 20, 2026
- 1.3. PIP Report review and next steps: The Response committee, formed on January 9th, is working on the [Progress Improvement Plan](#) (PIP) and ensuring all missing components are finalized before the February Board Meeting. A Formal communication Proposal to exit the PIP will be submitted to the Minnesota **Guild Authority no later than February 23rd, 2026.**

2. School updates:

- 2.1. **Academic report:** Academic Committee, including Director Abdulle and John, presented the overall Academic progress for this school year. The Winter Fastbridge assessment finished in December before the winter break, and the results are here: Students with High Risk marks are placed in Academic Intervention for both Math and Literacy. The targeted interventions we have are classroom centers, pull-out methods, and Push-in Interventions.
- 2.2. SciTech is a Title School, and 96 percent of the students are English Language Learners (ELL). The WIDA/ACCESS test is scheduled for February. The testing window is between February 9 - 27th.

For targeted ELLs, we use Targeted Curriculum ([SummitK12](#)) for lower-level students in Level 1-3. We have students returning from abroad or newcomers who are behind 2-3 grades.
- 2.3. Enrollment Report: Enrollment is 312. The school community is highly mobile; we notice people coming in and out, and those who have relocated from or to other cities far from the school and are unable to provide transportation, which causes the school to lose some students or sometimes gain.

3. Finance Committee Report - *Finance Committee members are: Director Abdulle, Joe, and Mohamoud.*

- 3.1. FY26 Budget projections. The [October Financial Overview Statement is detailed.](#)
[November Financials](#) & [Statement Detailed](#) | [December Financials](#) & [Statement Details](#)

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- 3.1.1. The School currently has an enrollment of over 312 students. Although this is lower than the FY26 Budget, the School has not filled all of the budgeted positions and will revise the budget this fall. The State's ADM system will be updated once it opens again, as the School is currently being paid off of 330 ADMs. The Finance Committee will bring the revised budget to the board on February 20th, 2026.
- 3.1.2. Balance Sheet: The School has a reconciled cash balance of \$738,800 at the end of December 2025.
- 3.1.3. Income Statement Summary: Currently, the School is 50% of the way through the budget year. Through December, the School has received 38% of the Revenue Budget and has spent 39% of the Expenditure Budget.
- 3.1.4. Grants: For FY26, the School has been awarded Federal Title funding and Special Education grants. The School will explore other grants as opportunities arise.
- 3.1.5. Cash Flows: Currently, the state has a 10% holdback for its budgeting purposes. This amounts to an estimated amount of \$279,734 being held back from the School through July, which will be paid back during the holdback payments in 2025. Due to the high cash balance and reserves, there is no anticipation that the School will need to borrow funds.

Following the financial review, a motion was presented by John and seconded by Mohamed. The directors vote as follows: Khadar yes. Noor yes. John yes. Mohamed yes. Ibrahim yes, and Ubah yes. ***Motion carried.***

4. Add on Agenda: None

A motion was entered to include the approval of the October financial statement in this agenda by John, & 2nd by Mohamed. Directors adopt the motion unanimously.

5. adjourned this meeting at 6:38 pm

Motion to adjourn the meeting by Mr. John, 2nd by Mohamed. The meeting adjourned at 6:38 pm.